

STATE OF HAWAII
DEPARTMENT OF HAWAIIAN HOME LANDS
VACANCY ANNOUNCEMENT
(Recruitment No. 26-009)

Opening Date: April 13, 2026

Closing Date: Continuous Until Filled

HHL Homestead Development Specialist IV

Land Development Division, Kapolei, Oahu

This vacancy will be filled by an exempt (non-civil service) At- Will appointment
\$5,369.00/month, State benefits apply

DUTIES SUMMARY:

The position is responsible for expediting the planning, design and construction of infrastructure developments and site preparation for new construction and for Repair, Maintenance and Operations for repairs, remediation, reconstruction of existing subdivision and offsite infrastructure.

MINIMUM QUALIFICATION REQUIREMENTS:

Education:

Graduation from an accredited four (4) year university with a Bachelor's degree.

Excess work experience as described under General Experience below or any other responsible administrative, professional or analytical work experience that provided knowledge, skills and abilities comparable to those acquired in four (4) years of successful study while completing a college or university curriculum leading to a baccalaureate degree may be substituted on a year-for-year basis. To be acceptable, the experience must have been of such scope, level and quality as to assure the possession of comparable knowledge, skills and abilities. The education or experience background must also demonstrate the ability to write clear and comprehensive reports and other documents; read and interpret complex written material; and solve complex problems logically and systematically. Experience in housing related industries which involved the assistance of pre and post homeownership is preferred.

Specialized Experience:

Three (3) years of progressively responsible professional work experience in land development, property management, and related fields and in fieldwork that involves monitoring, evaluating, or conducting studies and analyses of programs or projects to make recommendations for the development of revision of standards, policies, procedures, or techniques; gathering and analyzing data to determine conformance with standards and requirements; recommending improvements or developing technical advice and direction pertaining to program standards, requirements or practices; and independently performing the full range of program planning, development, and evaluation activities in a program related to the agency's development plans and/or program activities in real estate development, construction of infrastructure for small to large development, or real property management.

Quality of Experience:

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that he/she has the ability to perform the duties of the position for which he/she is being considered.

To Be Eligible:

Applicants must be U.S. citizens or authorized to work in the U.S. and meet the minimum qualification requirements as stated above.

To Apply:

Submit completed State of Hawaii Application for Non-Civil Service Appointment; and copies of all required licenses, certificates, and diplomas/degrees to the DHHL Personnel Office, 91-5420 Kapolei Parkway, Kapolei, Hawaii 96805. Applications sent via the U.S. Mail must be postmarked by the filing deadline noted above. Application and accompanying material become the property of the DHHL. As needed, applicants should make copies of their resumes before submittal to the DHHL. Call 620-9538 for more information.

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