

STATE OF HAWAII
DEPARTMENT OF HAWAIIAN HOME LANDS

VACANCY ANNOUNCEMENT
(Recruitment No. 26-010)

Opening Date: May 5, 2026

Closing Date: Continuous Until Filled

NAHASDA CONSTRUCTION SPECIALIST

Office of the Chairman, Kapolei, Oahu

This vacancy will be filled by an exempt (non-civil service) At- Will appointment
\$6,043.00/month, State benefits apply

DUTIES SUMMARY:

The primary purpose of this position is to facilitate the planning, coordinating, and monitoring of projects through the construction phase ensuring project deadlines and budgets are on track and compliant with federal and state statutes, rules, and regulations governing the use of Native Hawaiian Housing Block Grant (NHHBG) funds.

MINIMUM QUALIFICATION REQUIREMENTS:

Education: Bachelor's degree from an accredited four (4) year college or university. Preference given for majors in business, engineering, mathematics, accounting, auditing, or statistics, however, majors in other fields with at least six (6) semester credits in business, engineering, mathematics, accounting, auditing, or statistics may be considered.

Specialized Experience: Four (4) years of experience managing projects of similar scale, scope and impact which involved developing and maintaining project workplans or which may have been gained with the attainments of a Project Management Professional (PMP) Certification.

Substitutions allowed:

1. Excess work experience of the total type and quality described above may be substituted for the educational requirement, at the department's discretion. To be acceptable, the experience must have been of such scope, level and quality as to assure the possession of comparable knowledge, skills and abilities as is required for this position and may not be on a year-for-year basis.
2. Education in lieu of experience will be accepted for up to one (1) year of the experience requirement for the completion of master's degree or up to two (2) years for the completion of a Ph.D. from an accredited university. Preference given for higher level degrees in business or project management however, degrees in other fields may also be considered.

To Be Eligible:

Applicants must be U.S. citizens or authorized to work in the U.S. and meet the minimum qualification requirements as stated above.

To Apply:

Submit completed State of Hawaii Application for Non-Civil Service Appointment; and copies of all required licenses, certificates, and diplomas/degrees to the DHHL Personnel Office, 91-5420 Kapolei Parkway, Kapolei, Hawaii 96805. Applications sent via the U.S. Mail must be postmarked by the filing deadline noted above. Application and accompanying material become the property of the DHHL. As needed, applicants should make copies of their resumes before submittal to the DHHL. Call 620-9538 for more information.