

STATE OF HAWAII
DEPARTMENT OF HAWAIIAN HOME LANDS

VACANCY ANNOUNCEMENT
(Recruitment No. 25-030)

Opening Date: December 29, 2025

Closing Date: Continuous Until Filled

Homestead Loan Services Manager

Homestead Services Division

This vacancy will be filled by an exempt (non-civil service) At-Will Appointment.
\$6,043.00/month, State benefits apply

DUTIES SUMMARY:

The position is responsible for planning, coordinating and managing the Loan Services Branch, which is responsible for providing information and assistance to homestead lessees applying for new residence construction loans, home improvement loans, farm and ranch loans, commercial loans, and home loans made by the USDA/RD, FHA, VA and other agencies which are guaranteed by DHHL.

MINIMUM QUALIFICATION REQUIREMENTS:

Education

Graduation from an accredited college or university with a bachelor's degree which included a course (3 semester credits) in accounting, finance or business economics.

Specialized Experience

Four and one half (4.5) years of progressively responsible work experience involving analyzing and evaluating financial and credit information to recommend approval or disapproval of applications for mortgage, building, consumer, or other types of loans, and loan collection.

Supervisory Experience

One (1) year of experience in supervising or serving as a group or team leader over personnel engaged in recommended approval or disapproval of loans.

Quality of Experience

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that he/she has the ability to perform the duties of the position for which he./she is being considered.

To Be Eligible:

Applicants must be U.S. citizens or authorized to work in the U.S. and meet the minimum qualification requirements as stated above.

To Apply:

Submit completed State of Hawaii Application for Non-Civil Service Appointment; resume; cover letter; and copies of all required licenses, certificates, and diplomas/degrees to the DHHL Human Resources Office, 91-5420 Kapolei Parkway, Kapolei, Hawaii 96707. Applications emailed, hand-carried, or sent via the U.S. Mail must be postmarked by the filing deadline noted above (if applicable). Application and accompanying materials become the property of DHHL. As needed, applicants should make copies of their resumes before submission to DHHL. Call 620-9538 for more information.

EQUAL OPPORTUNITY EMPLOYER