

STATE OF HAWAII  
DEPARTMENT OF HAWAIIAN HOME LANDS

**VACANCY ANNOUNCEMENT**  
(Recruitment No. 24-029)

Opening Date: October 28, 2024

Closing Date: Continuous Until Filled

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**HHL Groundskeeper I**

Homestead Services Division, East Hawaii District Office, Hilo, Hawaii  
This vacancy will be filled by an exempt (non-civil service) At-Will Appointment.  
\$4,220.00/month, State benefits apply

**DUTIES SUMMARY:**

The position is responsible for performing a variety of manual work in the cleaning, care and maintenance of landscaped grounds areas for the East Hawaii District Office.

**MINIMUM QUALIFICATION REQUIREMENTS:**

Experience and Training:

None required

Ability To:

Understand and follow oral instructions; use hand and power tools used in grounds maintenance; operate light motorized equipment; care for plants, trees and landscaped areas; and perform lifting, carrying and other manual work.

**To Be Eligible:**

Applicants must be U.S. citizens or authorized to work in the U.S. and meet the minimum qualification requirements as stated above.

**To Apply:**

Submit completed State of Hawaii Application for Non-Civil Service Appointment; resume; cover letter; and copies of all required licenses, certificates, and diplomas/degrees to the DHHL Human Resources Office, 91-5420 Kapolei Parkway, Kapolei, Hawaii 96707. Applications emailed, hand-carried or sent via the U.S. Mail must be postmarked by the filing deadline noted above (if applicable). Application and accompanying materials become the property of the DHHL. As needed, applicants should make copies of their resumes before submittal to the DHHL. Call 620-9538 for more information.