

**State of Hawaii  
Department of Hawaiian Home Lands**

**APPROVAL REQUEST FORM FOR IMPROVEMENTS**

*Lessee Information please print or type*

Name _____	
Last	First
Address _____	
Street/P.O. Box	
_____	_____
City	Zip
Phone: (H) _____	(B) _____
Island/Area _____	
Lot No. _____	Lot Type (A/P/R) _____ TMK: _____

I request permission from the Department of Hawaiian Home Lands to construct the following improvements: (description of improvement; house, walls, driveways, sidewalks, fences, sheds, patios, additions, etc.; **attach real property tax clearance (if applicable) & plot plan showing improvement.**

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<u>Builder, cost method of financing</u>	
Builder: <input type="checkbox"/> Lessee, <input type="checkbox"/> Licensed Contractor (names) _____	
Cost: \$ _____	This highlighted area should be filled out: Own funds=no loan or no lease DHHL=No(DHHL don't do loans for PV's) Other=Loan or lease and with who
Method of Financing- <input type="checkbox"/> Own funds <input type="checkbox"/> DHHL <input type="checkbox"/> Other	
I <input type="checkbox"/> am <input type="checkbox"/> I am not        delinquent on any loan(s) encumbered by my lease.	

Lessee Signature \_\_\_\_\_ Date \_\_\_\_\_

<b><u>DHHL USE ONLY: Comments</u></b>	
_____	
_____	
_____	
_____	
Staff Signature _____	Date _____

Phone / Fax  
274-3131/274-3133  
620-9250/620-9269  
560-6104/560-6665  
760-5120/760-5122  
974-4250/974-4255  
887-6053/887-6056

Mail or deliver to:  
Kauai District Office  
Oahu District Office  
Molokai District Office  
Maui District Office  
East Hawaii District Office  
West Hawaii District Office

3060 Eiwa St, Rm 203  
P.O. Box 1879  
P.O. Box 2009  
655 Kaunakakai St. Suite 1  
160 Baker Ave.  
P.O. Box 125

Lihue, HI 96766  
Honolulu, HI 96805  
Kaunakakai, HI 96748  
Wailuku, HI 96793  
Hilo, HI 96720  
Kamuela, HI 96743