

STATE OF HAWAII
DEPARTMENT OF HAWAIIAN HOME LANDS

VACANCY ANNOUNCEMENT
(Recruitment No. 24-019)

Opening Date: July 22, 2024

Closing Date: Continuous Until Filled

Broadband Outreach Coordinator

Office of the Chairman, Kapolei, Oahu

This vacancy will be filled by an exempt (non-civil service) At- Will appointment
\$5,258.00/month, State benefits apply

DUTIES SUMMARY:

The primary purpose of this position is to develop and implement outreach strategies to raise awareness about DHHL's Tribal Broadband Connectivity Program (TBCP) grant projects, build relationships with key stakeholders, conduct data collection on digital equity, and coordinate community engagement activities.

MINIMUM QUALIFICATION REQUIREMENTS:

Education: Graduation from an accredited four (4) year college or university with a bachelor's degree in Hawaiian studies, human services, planning, business, or closely related field.

Specialized Experience: Four (4) years of progressively responsible experience, involving drafting and monitoring federal and state legislation, developing, implementing, and evaluating programs for target populations or socio-economically disadvantaged groups, budgetary control and fiscal management, and program planning and budgeting.

To Be Eligible:

Applicants must be U.S. citizens or authorized to work in the U.S. and meet the minimum qualification requirements as stated above.

To Apply:

Submit completed State of Hawaii Application for Non-Civil Service Appointment; and copies of all required licenses, certificates, and diplomas/degrees to the DHHL Personnel Office, 91-5420 Kapolei Parkway, Kapolei, Hawaii 96805. Applications sent via the U.S. Mail must be postmarked by the filing deadline noted above. Application and accompanying material become the property of the DHHL. As needed, applicants should make copies of their resumes before submittal to the DHHL. Call 620-9538 for more information.