

**OFFER FORM OF-1**

LAND ACQUISITION AND DEVELOPMENT, STATEWIDE  
STATE OF HAWAII  
DEPARTMENT OF HAWAIIAN HOME LANDS  
RFP-23-HHL-017

Honorable Kali Watson, Chairman  
Hawaiian Homes Commission  
Department of Hawaiian Home Lands  
P.O. Box 1879  
Honolulu, HI 96805

Dear Chairman Watson:

The undersigned has carefully read and understands the terms and conditions specified in the Request for Proposals, the General Conditions, and DHHL Construction General Conditions by reference made a part hereof; and hereby submits the following offer to perform the work specified herein, all in accordance with the true intent and meaning thereof. The undersigned further understands and agrees that by submitting this offer, 1) he/she is declaring his/her offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the price(s) submitted was (were) independently arrived at without collusion.

Offeror is:

- Sole Proprietor     Partnership     \*Corporation     Joint Venture
- Other \_\_\_\_\_
- \*State of incorporation: \_\_\_\_\_

Hawaii General Excise Tax License I.D. No. \_\_\_\_\_

Federal I.D. No. \_\_\_\_\_

Payment address (other than street address below): \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_

Business address (street address): \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_

Respectfully submitted:

Date: \_\_\_\_\_ (x) \_\_\_\_\_  
Authorized (Original) Signature

Telephone No.: \_\_\_\_\_  
Name and Title (Please Type or Print)

Fax No.: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_  
\*\* \_\_\_\_\_  
**Exact Legal Name of Company (Offeror)**

\*\*If Offeror is a "dba" or a "division" of a corporation, furnish the exact legal name of the corporation under which the awarded contract will be executed:

**Section 1: General Information**

\_\_\_\_\_  
Responsible Managerial Employee (RME)  
/Title

\_\_\_\_\_  
RME's E-mail Address

\_\_\_\_\_  
RME's Address

\_\_\_\_\_  
RME's Telephone No.

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
RME's Facsimile No.

**List of Corporate Officers and Directors or Individual Partners, Joint Ventures or Owners**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

NOTE: Please attach separate page if more space is needed. Should any information change during the evaluation, selection, and award process, it is the responsibility of the applicant to update DHHL in writing of such changes.

**Corporate Shareholders Holding 25% or More of the Outstanding Shares:**

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_

**Section 2: Project Development Team**

	Company/ Address	Contact Person/ Telephone No.
Developer		
Civil Engineer		
Environmental Consultant		
Geotechnical Engineer		
Traffic Engineer		
Architect		
Financing		
Sales		
Legal		
Other (specify – attach additional sheets if necessary)		

### **Section 3: Financial Information**

Proposals shall include the following:

- A. If applicable, a certified copy of the Articles of Incorporation.
- B. If applicable, a certified copy of the By-Laws.
- C. If applicable, a certified copy of the Corporation Resolution which authorizes the applicant and borrowing or guaranty, if applicable.
- D. If applicable, a certified copy of the Partnership Certificate.
- E. If applicable, a certified copy of the Joint Venture Agreement.
- F. If applicable, a description of any financial default, modification of terms and conditions of financing to avoid default, or legal actions taken or pending against the applicant and borrowing and guaranteeing entities and their principals.
- G. One of the following:
  - 1) The two most recent audited annual financial statements;
  - 2) A statement of financial net worth; or
  - 3) A statement of bonding capacity.
- H. Certification that the Offeror is not in default or has failed to perform under any contract, agreement, development or design-build agreement, or lease with the State of Hawaii, and does not have any outstanding judgments.

**Note: Financial information submitted to DHHL shall be kept confidential and shall not be considered as a public record as defined in Chapter 92, Hawaii Revised Statutes. Financial information shall not be released without the express written consent of the applicant.**

### **Section 4: Resume of Offeror's Experience in Real Estate Development**

Please attach a description of the Offeror's company experience which supports the foregoing requirement and which includes the following information:

- A. A list of housing projects developed.
- B. The role of the applicant in developing the listed housing projects.
- C. A brief description of the housing projects and status.
- D. If applicable, a description of all housing projects or facilities owned and operated by the applicant.
- E. If applicable, a statement of the applicant's past or current involvement with the Department of Hawaiian Home Lands (DHHL), Hawaii Housing Finance and Development Corporation (HHFDC), and/or the Hawaii Public Housing Authority

(HPHA). Include a description of any assistance received from DHHL, HHFDC, and/or HPHA.

**Section 5: Offeror's Capacity**

- A. Describe the respondent and team's organization size, number of employees, and a description of type, location, scheduled completion and dollar value and number of units of any projects in the pipeline.
- B. Describe the respondent's financial capacity (as developer and provider of guarantees) and how it intends to honor all guarantees should the need arise.