

DEPARTMENT OF HAWAIIAN HOME LANDS
STATE OF HAWAII

ADDENDUM NO. 1
MAY 12, 2023

TO

PLANS, BID FORM, SPECIFICATIONS, CONTRACT AND BOND

FOR

KALANIANAOLE HALL REPAIRS

KALAMAULA, ISLAND OF MOLOKAI, HAWAII

IFB NO.: IFB-23-HHL-012

ITEM NO. 1 PRE-BID SITE VISIT MINUTES AND SIGN IN SHEET

A Pre-bid conference was held at 605 Mauna Loa Highway, TMK: (2) 5-2-009:018 on May 12, 2023, followed by a site visit. The site visit was recorded and the link to the video is located on our website. The minutes from the meeting and the sign-in sheet are attached to **ADDENDUM NO. 1 (5-12-23)**

ITEM NO. 2 CHANGES TO ORIGINAL IFB

The following changes have been made to the IFB:

- Change in due date of Notice of Intention to Bid
 - Old due date and time: 2:00pm May 16,2023
 - New due date and time: 2:00pm May 19, 2023
- Change in due date of Standard Qualification Questionnaire for Offerors (SQQQ)
 - Old due date and time: 4:30pm, May 16, 2023
 - New due date and time: 4:00pm, May 19, 2023
- Change due date for Questions and Responses
 - Questions will be due on HiePRO no later than 2:00 pm on Thursday, May 18, 2023
 - Responses will be updated on HiePRO no later than 4:00 pm on Friday, May 19, 2023.

ITEM NO. 3 VIDEO TOUR OF SITE

A video of the site visit will be available to view on our DHHL website at <https://dhhl.hawaii.gov/procurement/>

KALANIANAOLE HALE REPAIRS
HOOLEHUA, ISLAND OF MOLOKAI
IFB-23-HHL-012

Minutes for Pre-bid Conference and Site Visit
9:30 a.m., Friday, May 12, 2023

The Pre-bid Conference and Site Visit was held at the Kalanianaole Hall located at 605 Mauna Loa Highway, Kalamaula, Island of Molokai. Meeting commenced at 9:30 AM. (See Attachment 1, sign-in sheet for members in attendance.)

Kehaulani Quartero (DHHL) and Richard Speer (DHHL) both attended the meeting via TEAMS and Ather Dar attended on location. The project summary is attached (See Attachment 2) for potential bidders to look over and review. Summary included Introductions, Purpose, Scope of Work, Procurement reminders, Completion Schedule and Liquidated Damages, and Deadlines.

A walk-through was conducted by Ather Dar, Hawaiian Engineering Group via TEAMS video which will be uploaded for viewing to our website www.hawaii.gov/dhhl/procurement

Revisions to original IFB:

- Change in due date of Notice of Intention to Bid
 - Old due date and time: 2:00pm May 16,2023
 - New due date and time: 2:00pm May 19, 2023
- Change in due date of Standard Qualification Questionnaire for Offerors (SQO)
 - Old due date and time: 4:30pm, May 16, 2023
 - New due date and time: 4:00pm, May 19, 2023
- Change due date for Questions and Responses
 - Questions will be due on HlePRO no later than 2:00 pm on Thursday, May 18, 2023
 - Responses will be updated on HlePRO no later than 4:00 pm on Friday, May 19, 2023.

**Kalaniana'ole Hall Repairs
Pre-Bid Conference Sign-in Sheet
IFB-23-HHL-012
Friday, May 12, 2023**

	NAME	COMPANY	TITLE	PHONE	EMAIL
1	Richard Speer via TEAMS	DHHL /LDD	Homestead Dev. Specialist V	808-620-9287	richard.a.speer@hawaii.gov
2	Kehaulani Quartero via TEAMS	DHHL/LDD	Labor Compliance Specialist	808-620-9284	kehaulani.a.quartero@hawaii.gov
3	Ather Dar on location	Hawaii Engineering Group	President	808-533-2092 x119	ather@hawaiiengineering.net
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KALANI'ANAOLE HALE REPAIRS
HO'OLEHUA, ISLAND OF MOLOKA'I
IFB-23-HHL-012

Pre-bid Conference and Site Visit Agenda
9:30 a.m., Monday, May 12, 2023

1. **Introductions**
 - Department of Hawaiian Home Lands
 - Richard Speer
 - Kehaulani Quartero
 - Hawaii Engineering Group
 - Ather Dar

2. **Purpose of Pre-Bid Conference**
 - To review procurement requirements and allow potential bidders to ask questions and obtain clarification on the bid documents. A written summary of this pre-bid conference will be issued to all plan holders as an Addendum.
 - To provide potential bidders with a project overview and job site visit.

3. **Changes to posted IFB:**
 - **Notice of Intention to Bid:**
 - Due time and date changed from 2:00 pm May 16, 2023, to the new due time and date of 2:00 pm Friday May 19, 2023
 - **Standard Qualification Questionnaire for Offerors (SQQO)**
 - Due time and date changed from 4:30 pm, May 16, 2023, to the new due time and date of 4:00 pm, May 19, 2023
 - **Questions on HlePRO**
 - Questions will be due on HlePRO no later than 2:00 pm on Thursday May 18, 2023
 - **Responses on HlePRO**
 - Responses will be updated on HlePRO no later than 4:00 pm on Friday, May 19, 2023

4. **Procurement reminders**
 - **General Excise Tax:**
 - This project is not tax exempt.
 - Your bid proposal must be inclusive of General Excise Tax.

- Chapter 104, HRS, Wages & Hours of Employees on Public Works Law
 - State wage bulletin no 504 is included in the bid documents.
 - Payment of the prevailing wage shall be required for all laborers and mechanics
 - Weekly certified payroll is a requirement
- A Notice of Intent is **required** for this project.
 - Due no later than 2:00 pm on Friday May 19, 2023.
 - Email to: richard.a.speer@hawaii.gov
 - Fax to: 808-620-9299
 - Mail to: 91-5420 Kapolei Parkway, Kapolei, HI 96707
- An original with wet signature and notarized Standard Qualification Questionnaire for Offerors, SPO Form-021 is **required** for this project.
 - Due no later than 4:00 pm on Friday May 19, 2023
 - Drop off or mail to: 91-5420 Kapolei Parkway, Kapolei, HI 96707
 - Drop off to: 600 Maunaloa Hwy, Suite D-1, Kaunakakai
 - May also be turned in to the Molokai District Office, located at 600 Maunaloa Hwy, Suite D-1, Kaunakakai
- Bid Offer Form
 - The Bid Offer Form is required to be uploaded to HlePRO along with your offer.
 - Failure to upload the Bid Offer Form may be grounds for not accepting the bid.
- Bid Security
 - Required for this project.
 - 5% of the total sum bid.
 - Bid security shall be scanned and uploaded to HlePRO along with your offer form. The winning bidder will then submit the original Bid Security to DHHL.
 - Bids not accompanied by bid security will be considered non-responsive.
- This bid is due on HlePRO at 2:00pm on Friday, May 26, 2023
- It is the bidder's responsibility to check HlePRO for all addendums.
- After offer is due and prior to award of the contract, the Department shall verify compliance with Sections 103D-310 and 103D-328 HRS via Hawaii Compliance Express (HCE) for the bidder and all subcontractors. Therefore, the bidder and all subcontractors are encouraged to register with HCE. Instructions for registration are at the HCE website: <http://vendors.ehawaii.gov>.

- Failure by the bidder and/or any subcontractor to rectify a non-compliant status on HCE within ten business days of notification will be considered as sufficient for the disqualification of the bidder and rejection of its proposal.

4. Completion Schedule

- **Time of Performance:** The time of performance for this project is one hundred eighty consecutive calendar days
- **Liquidated Damages:** Liquidated Damages will be \$250.00 per day

5. Deadlines

- See attached Submittals and Deadlines Table.

7. Scope of Work

This project consists of furnishing all supervision, labor, materials, equipment, and other associated items to execute repairs to the existing building structure. The Kalaniana'ole Hall is a structure of historical significance, therefore, the exterior elevations must be preserved. The repairs encompass both structural and non-structural components, including but not limited to leveling of floors, foundation repairs, fixing of structural floor and roof framing, replacement of floor sheathing, installation of new roofing, replacement of bathroom fixtures, and repainting.

**OPERATION AND MAINTENANCE OF THE
DHHL ANAHOLA WATER SYSTEM
ANAHOLA, ISLAND OF KAUAI
IFB-23-HHL-009**

Submittals and Deadlines Table

SUBMITTAL	DEADLINE
Questions due on HlePRO	2:00 pm, May 18, 2023
Responses to questions released	4:00 pm, May 19, 2023
Notice of Intent to Bid	2:00 pm, May 19, 2023
Standard Qualification Questionnaire for Offerors	4:00 pm, May 19, 2023
Bid Opening <ul style="list-style-type: none"> • Bid offer form shall be uploaded on HlePRO. 	2:00 pm, May 23, 2023
Award of contract will be made to the lowest responsible and responsive “Total Sum Bid”, approximately two weeks following bid opening and after certification of the bid tabulation.	