





HAWAIIAN HOME LANDS
HAWAIIAN HOMES COMMISSION · DEPARTMENT OF HAWAIIAN HOME LANDS

DHHL Grants Information Meeting *(virtual)*

October 27, 2021 – 6:00 PM – 7:00 PM
Meeting is being recorded.

The meeting will begin shortly . . .

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

1



Agenda

- I. Aloha & Welcome**
- II. Overview: 2021-2022 DHHL Grant Applications**
 - A. Capacity Building Grant**
 - WHY is DHHL doing this?
 - WHO is eligible and WHAT are eligible projects?
 - WHEN are applications due? WHERE are applications accepted?
 - Questions?
 - B. Regional Plan Priority Project Grant**
 - WHY is DHHL doing this?
 - WHO is eligible and WHAT are eligible projects?
 - WHEN are applications due? WHERE are applications accepted?
 - Questions?
- III. Wrap Up**

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

2

How to Participate in this Virtual Meeting

USER CONTROLS

Mute
MUTE: All microphones should be on mute

More Options
MORE OPTIONS: If you don't see an icon, find it here

Raise Hand
RAISE HAND: If you want to speak. When it's your turn, we will ask you to unmute your microphone.

Chat
OPENS CHAT BOX:
Where you can type in a question or comment anytime.

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

3

Chat Box

- If you have a question or comment at anytime during the meeting, click on the Chat icon and a Chat Box opens.
- Type in your question and hit Send.
- Questions in the Chat Box will be answered after the presentation.
- Chat box comments also are recorded.

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

4



Our Meeting Kuleana

1. We all have kuleana to make this a productive meeting.
2. Be respectful of the person talking – show aloha, actively listen, don't interrupt
3. Please give chance for others to speak before speaking again
4. You can use the Chat Box anytime to ask questions or make comments. At the end of the presentation, we will go to the Chat Box first before taking questions from the floor.
5. Raise your hand. Wait for the facilitator to call on you.
6. If we do not get to your question, you may also email to dhhl.planning@hawaii.gov.

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

5



Solicitation Notice - Request for Proposal (RFP)

There are two (2) Grant Solicitation Notices:

**(1) Capacity Building Grant
RFP-22-HHL-001**

**(2) Regional Plan Priority Project Grant
RFP-22-HHL-002**

*Two places to download the grant applications:
Go to dhhl.hawaii.gov/procurement/
Go to hands.ehawaii.gov/hands/opportunities*

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

6



DHHL Trust Grants

Source of Funds:
Native Hawaiian Rehabilitation Fund (NHRF)

Beneficiaries of the proposed assistance or project must be native Hawaiians as defined by the Hawaiian Homes Commission Act (HHCA) of 1920, as amended.

Pursuant to Title 10 HAR Chapter 6.1

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

7



Capacity Building Grant

Why is DHHL doing this?

- ✓ To assist homestead communities, applicants and their supporting organizations to enhance and strengthen organizational capacity to plan and implement projects.

Capacity areas: governance, leadership, financing, administrative systems, products/services, marketing/community outreach.

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

8



Capacity Building Grant

WHO is eligible?

Nonprofit 501(c)(3)

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

9



Fiscal Sponsor

Characteristics of a Good Fiscal Sponsor (partial list)

- They can provide a service that you need
- Has good open communications with you and excellent working relationship
- Has worked with you before and you had a good experience
- Actively mentors you
- Has a written agreement on what tasks they will do and tasks you will do
- Fiscal sponsorship is in their line of business and has a good track record
- Has the capacity to take you on as a client

This is intended for education purposes only. Please seek legal advice or professional consultation as appropriate for your organization.

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

10

If you are a current DHHL Grantee

The diagram illustrates the eligibility process for DHHL grants. It starts with a group of 'Current DHHL grantees' represented by a cluster of brown and orange circles. Two yellow boxes with black text ask 'No reports?' and 'Out of Compliance?'. A large grey and orange arrow points from this group to a red circle containing the text 'No new grants'. Below the red circle, the text 'Not Eligible' is written. The entire diagram is set against a white background within a dark teal border.

Current DHHL grantees

Not Eligible

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

11

Capacity Building Grant

WHAT

“to build organizational capacity to support HHCA beneficiaries to plan and implement projects”

- \$100,000 total available statewide
 - Optional: Match funds and In-kind donations
- Maximum award: \$5,000 per organization

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

12



Capacity Building Grant

WHAT are eligible projects *(sample list)*

- Board training
- Strategic planning
- Community visioning
- Community outreach
- Grant writing / Fund development plan
- Obtain federal 501(c)(3) tax exemption
- Capacity building within your homestead or with applicants

“Train the Trainer” concept

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

13



Capacity Building Grant

WHEN

Grant application due date:
Wednesday, December 15, 2021 by 4:00 PM HST

WHERE

**Original grant applications must be received before or on the due date
at the DHHL Kapolei office**

*(Applications sent by email, fax, or addressed to any DHHL district office
will not be accepted)*

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

14

 Schedule (subject to change)	
DATE	ACTIVITY
October 27, 2021 November 1 and 3, 2021	Grant Info meetings (Optional)
4:00 PM December 15, 2021	Deadline for Grant Application to be RECEIVED at DHHL Kapolei office
December 2021	DHHL Review of Grant Applications
January 2022	DHHL recommendations submitted to the Hawaiian Homes Commission regularly scheduled meeting
February – March 2022	Notifications to applicants. Begin contracting process with awardees.
May - June, 2022	Estimated Grant Start Date.

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

15



Questions?

REMINDER

We will take questions from the Chat Box first

If we run out of time and do not get to your question, options are:

- Carefully read through the RFP. There may be information in the RFP to address your question
- We will post Chat Box questions and responses on the DHHL website
- Send email to DHHL.Planning@hawaii.gov

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

16



Regional Plan Priority Project Grant

Why is DHHL doing this?

- ✓ To assist HHCA beneficiaries to implement Regional Plan Priority Projects that are identified in the most recently approved Regional Plans
- ✓ To leverage resources

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

17



Regional Plan Priority Project Grant

WHO is eligible

Nonprofit 501(c)(3)

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

18

If you are a current DHHL Grantee

The diagram illustrates the eligibility process for DHHL grantees. On the left, a cluster of brown and grey circles represents 'Current DHHL grantees'. Two yellow boxes with black text are overlaid on the circles, asking 'No reports?' and 'Out of Compliance?'. A large grey arrow points from this group to a large orange circle on the right containing the text 'No new grants'. Below this orange circle, the text 'Not Eligible' is written. A smaller orange arrow points from the 'Current DHHL grantees' group towards the 'Not Eligible' state.

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

19

Regional Plan Priority Project Grant

WHAT

“to support HHCA beneficiaries to implement Priority Projects identified in a DHHL Regional Plan”

- \$900,000 total available statewide
 - Optional: Match funds and In-kind donations
- May apply for up to \$100,000 per organization
- Typical grant period is 2 – 4 years

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

20



Regional Plan Priority Project Grant

WHAT are eligible projects

Only those projects identified as a “Priority Project” in a DHHL Regional Plan, approved by the Hawaiian Homes Commission.
Refer to Exhibit A in the RFP for a complete list of eligible projects.

*For a full copy of each Regional Plan
go to: dhh.hawaii.gov/po/regional-plans/*

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

21



Regional Plan Priority Project Grant

WHEN

**Grant application due date:
Wednesday, December 15, 2021 by 4:00 PM HST**

WHERE

**Original grant applications must be received before or on the due date
at the DHHL Kapolei office**

*(Applications sent by email, fax, or addressed to any DHHL district office will
not be accepted)*

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

22

 Schedule (subject to change)	
DATE	ACTIVITY
October 27, 2021 November 1 and 3, 2021	Grant Info meetings (Optional)
4:00 PM December 15, 2021	Deadline for Grant Application to be RECEIVED at DHHL Kapolei office
December 2021	DHHL Review of Grant Applications
January 2022	DHHL recommendations submitted to the Hawaiian Homes Commission regularly scheduled meeting
February – March 2022	Notifications to applicants. Begin contracting process with awardees.
May – June, 2022	Estimated Grant Start Date.

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

23



Questions?

REMINDER

We will take questions from the Chat Box first

If we run out of time and do not get to your question, options are as follows:

- Carefully read through the RFP. There may be information in the RFP to address your question
- We will post Chat Box questions and responses on the DHHL website
- Send email to DHHL.Planning@hawaii.gov

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

24



What is a COMPLETE Grant Application?

A COMPLETE Grant Application consists of:

Four (4) Parts

Part 1: Application Cover Sheet

Part 2: Proposal Request – Scope, Budget, Timeline

Part 3: Required Forms and Attachments

Part 4: Other Materials

Use the CHECKLIST on Page 30 of the RFP

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

25



Reminders for Both Grants

- ✓ Carefully read the RFPs and follow the instructions.
 - ✓ Incomplete applications will be returned.
 - ✓ Applications ONLY accepted at DHHL Kapolei office
- No Faxes, No Emails
- ✓ Applications must include a “Compliant” certificate from Hawaii Compliance Express.

✓ If you are a current DHHL grantee,

NO REPORTS = NO NEW GRANTS

unless resolved before 12/15/21 (Application Due Date)

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE

26



DEPARTMENT OF HAWAIIAN HOME LANDS

Grant Application Due Date:
December 15, 2021 - 4:00 PM HST

Website: dhhl.hawaii.gov/procurement/
Email: DHHL.Planning@hawaii.gov

Mahalo!

DEPARTMENT OF HAWAIIAN HOME LANDS – PLANNING OFFICE