DEPARTMENT OF HAWAIIAN HOME LANDS
KAUMANA SUBDIVISION LOT IMPROVEMENTS
LOTS 3-C, 52 & 5-A 29
(Kilua Road / 78 1eie Road / Lawai Road
KAUMANA, HILO, HAWAII
RFQ-20-LDD-016

ADDENDUM 4

Attachments: Pre-Bid Conference Meeting Minutes includes sign-in and questions & answers
Drawing - Revised sheets pertaining to questions and scope of work.
1. **Introductions**
   Department of Hawaiian Home Lands
   - Kelbert Yoshida, Project Manager
   - Kehaulani Quartero, Labor Compliance
   - Jeffrey Fujimoto, Branch Chief
   - Nina Fisher, EHDO Manager
   - Kristina Tolentino, EHDO
   - Bruce Meyers, Okahara & Associates, Inc.
   - See attached sign in sheet

2. **Purpose of Pre-Bid Conference**
   - To provide potential bidders with a project overview and job site visit. Consultant from Okahara & Assoc. Bruce Meyers explains the scope – consisting of 3 lots with description as shown on the drawings, include cleaning, grading, water lateral, CRM wall, chainlink fence and topsoil & grassing. Contingency for use in unforeseen conditions to develop lots.
   - To review procurement requirements and allow potential bidders to ask questions and obtain clarification on the bid documents. A written summary of this pre-bid conference will be issued to all plan holders as an Addendum.
   - Requests for clarifications and any questions after this meeting shall be submitted in writing and uploaded on HlePRO no later than 2:00 pm, May 11, 2020, responses to all questions received will be posted on HlePRO no later than 4:00 pm, May 14, 2020.

3. **Scope of Work**
   This project consists of furnishing all labor, equipment, materials, supervision & permits to satisfactorily complete the lot improvements as shown on the drawings including installation of CRM wall with 4-foot chainlink fencing, water lateral, clearing, grading, topsoil and grassing.

   Contractor shall provide their own utilities, restroom, safety plan and signage as needed.
4. Procurement reminders
   - This project is not tax exempt. Your bid proposal must be inclusive of General Excise Tax.
   - This project is subject to Chapter 104 HRS, Wages & Hours of Employees on Public Works.
   - After offer is due and prior to award of the contract, the Department shall verify compliance with Sections 103D-310 and 103D-328 HRS via Hawaii Compliance Express (HCE) for the bidder and all subcontractors. Therefore, the bidder and all subcontractors are encouraged to register with HCE. Instructions for registration are at the HCE website: http://vendors.ehawaii.gov.
   - Failure by the bidder and/or any subcontractor to rectify a non-compliant status on HCE within ten business days of notification will be considered as sufficient for the disqualification of the bidder and rejection of its proposal.

5. Completion Schedule and Liquidated Damages
   - Time to complete: 150 Calendar Days from Notice to Proceed
   - Liquidated damages: $250.00 per day.

6. Questions/Answers issued by Addenda
   - All questions shall be asked via HlePRO in writing by 2:00 pm May 11, 2020
   - The answers to those questions will be answered via HlePRO by 4:00 pm May 14, 2020

7. Site visit conducted by Okahara and Associates (Bruce Meyers)
   - Meet at 29 Kilua Road at 2pm. Limited street parking available.
   - Follow all “safe distancing” requirements due to pandemic.

8. Questions and Answers:
   1. Is SQQ required at time of bid – no
   2. Lot 52 - 2 avocado trees have been removed.
   3. Lot 5-A – 70’ gunpowder tree to be removed by others.
   4. TMK for Lot 3-C on Lawai Rd. verification by O&A as TMK (3) 2-5-004:060
   5. Site visit at 2pm, meeting place 29 Kilua Road (makai lot) with Bruce Meyers from Okahara & Associates, confirmed with 3 contractors.
   6. Reminder – upload questions to HlePro website and we will post answers.

Site Visit questions and answers: Started at 1:50 p.m. and ending at 3:00 p.m.

Lot 3-C
   7. Will the trees along the alignment of the wall need to be removed? Answer: Yes if they are in the way. The plans will be revised to note this.
8. Will the site be grubbed? Answer: Yes.
9. Can the vacant lot across the street be used for staging? Answer: Yes. Contractor will need to restore or repair any damage to the site lawn, roadway, meter box, guardrail, etc. to the satisfaction of DHHL.
10. Is the wall to tie into the end of the existing fence in the back of the lot? Answer: No, only up to property pin, needs to stay within the 3-C property.

Lot 52

11. Will the Ohia trees along the north boundary be removed? Answer: No. Plans will be modified to protect these trees. Provide tree protection plan.
12. Will the north-west corner be graded? Answer: No. Plans will be modified to protect that corner.
13. What are the hours of operation? Answer: For work outside the right-of-way, follow the specifications, which calls for 8 a.m. to 4 p.m. For work within the County right-of-way, follow the plans which call for 7 a.m. to 3:30 p.m. The only work in the County right-of-way is the water service lateral for Lot 5-A.
14. Will the existing grubbed material need to be removed? Answer: Yes. Plans will be modified to remove material.

Lot 5-A

15. Will the community mailbox and sign need to be protected? Answer: Yes. There was no objection by those present.
16. Will the Ohia and other trees within the grading area need to be removed? Answer: Yes. Plans will be modified to remove the trees and to provide a tree protection plan for the Ohia trees just outside of the boundary.
17. Will the large gun powder tree shown on the plans be removed by others? Answer: Yes.

9. Deadlines

- See attached Submittals and Deadlines Table.

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RFQ-20-LDD-016
## Submittals and Deadlines Table

<table>
<thead>
<tr>
<th>SUBMITTAL</th>
<th>DEADLINE</th>
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<tbody>
<tr>
<td>Questions due on HlePRO</td>
<td>2:00 pm, May 11, 2020</td>
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<tr>
<td>Responses to questions released</td>
<td>4:00 pm, May 14, 2020</td>
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<tr>
<td>Final Addendum if needed.</td>
<td>4:00 pm, May 14, 2020</td>
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<tr>
<td><strong>Standard Qualification Questionnaire</strong></td>
<td><strong>Upon Request from Lowest Bidder</strong></td>
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<td>• SQQ submittals are to be mailed in to Kapolei office</td>
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<tr>
<td><strong>Bid Opening</strong></td>
<td><strong>2:00 pm, May 22, 2020</strong></td>
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<td>• Bid offer form shall be uploaded on HlePRO</td>
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Award of contract will be made to the lowest responsible and responsive “Total Sum Bid”, approximately two weeks following bid opening and after certification of the bid tabulation.
<table>
<thead>
<tr>
<th>NAME</th>
<th>COMPANY</th>
<th>TITLE</th>
<th>PHONE</th>
<th>EMAIL</th>
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<tbody>
<tr>
<td>Kelbert Yoshida</td>
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OKAHARA AND ASSOCIATES, INC.

KAUMANA SUBDIVISION
LOT NO. 3-C, LOT NO. 5-C

IMPROVEMENTS

TMK: (3) 2-5-005:154
TMK: (3) 2-5-005:010
TMK: (3) 2-5-004:060

KAUMANA, SOUTH Hilo, HAWAII

DETAILS

1. Silt Fence

2. Sediment Control Logs

3. Stabilizing CRM Wall Detail

4. Typical Chain Link Fence Detail