

OFFER FORM 1A

DEVELOPER'S APPLICATION AND QUALIFICATION FORM

Section 1: General Information

Responsible Managerial Employee (RME)
/Title

RME's E-mail Address

RME's Address

RME's Telephone No.

City, State, Zip Code

RME's Facsimile No.

List of Corporate Officers and Directors or Individual Partners, Joint Ventures or Owners

Name: _____
Title: _____
Telephone No.: _____
Address: _____

Name: _____
Title: _____
Telephone No.: _____
Address: _____

Name: _____
Title: _____
Telephone No.: _____
Address: _____

Name: _____
Title: _____
Telephone No.: _____
Address: _____

Name: _____
Title: _____
Telephone No.: _____
Address: _____

Name: _____
Title: _____
Telephone No.: _____
Address: _____

NOTE: Please attach separate page if more space is needed. Should any information change during the proposal evaluation, selection, and award process, it is the responsibility of the applicant to update DHHL in writing of such changes.

Corporate Shareholders Holding 25% or More of the Outstanding Shares:

Name: _____
 Title: _____
 Telephone No.: _____
 Address: _____

Name: _____
 Title: _____
 Telephone No.: _____
 Address: _____

Name: _____
 Title: _____
 Telephone No.: _____
 Address: _____

Name: _____
 Title: _____
 Telephone No.: _____
 Address: _____

Section 2: Project Development Team

	Company/ Address	Contact Person/ Telephone No.
Developer		
Rental Manager (if different from above)		
Architect		
Civil Engineer		
Construction Contractor (if different from above)		
Financing		
Sales		
Legal		
Other (specify – attach additional sheets if necessary)		

Section 3: Financial Information

Note: Financial information submitted to DHHL shall be kept confidential and shall not be considered as a public record as defined in Chapter 92, Hawaii Revised Statutes. Financial information shall not be released without the express written consent of the applicant.

1. Proposals shall include the following:
 - (a) If applicable, a certified copy of the Articles of Incorporation.
 - (b) If applicable, a certified copy of the By-Laws.
 - (c) If applicable, a certified copy of the Corporation Resolution which authorizes the applicant and borrowing or guaranty, if applicable.
 - (d) If applicable, a certified copy of the Partnership Certificate.
 - (e) If applicable, a certified copy of the Joint Venture Agreement.
 - (f) If applicable, a description of any financial default, modification of terms and conditions of financing to avoid default, or legal actions taken or pending against the applicant and borrowing and guaranteeing entities and their principals.
 - (g) One of the following:
 - 1) The two most recent audited annual financial statements;
 - 2) A statement of financial net worth; or
 - 3) A statement of bonding capacity.
 - (h) Certification that the Offeror is not in default or has failed to perform under any contract, agreement, development or design-build agreement, or lease with the State of Hawaii, and does not have any outstanding judgments.

Section 4: Resume of Offeror's Experience in Property Management

The applicant must meet the following criteria:

A principal member of the Offeror's company must have at least five (5) years of development and rental housing operation experience in the State of Hawaii; and a member of the Offeror's company who is responsible for day to day operations shall have had substantial responsibility in the operation of at least three (3) separate rental housing projects with at least one project consisting of thirty (30) or more units.

Please attach a matrix of the Offeror's company experience containing the following information:

Property Name

Address

Owner

Number and type of units

Start and end dates of management services

Type of project (i.e., open market, government housing, elderly, homeless, etc.)

Project amenities and/or services