

DEPARTMENT OF HAWAIIAN HOME LANDS
STATE OF HAWAII

AUGUST 28, 2017

ADDENDUM NO. 1

TO

PLANS, BID FORM, SPECIFICATIONS, CONTRACT AND BOND

FOR

O & M OF THE SEWER PUMP STATION AT WAIEHU KOU


WAIEHU, ISLAND OF MAUI, HAWAII

IFB NO.: IFB-18-HHL-003

NOTICE TO ALL PROSPECTIVE BIDDERS

This addendum is hereby made a part of the PLANS, BID FORM, SPECIFICATIONS, CONTRACT AND BOND for the O & M OF THE SEWER PUMP STATION AT WAIEHU KOU, WAIEHU, ISLAND OF MAUI, HAWAII, and it shall amend the said contract documents as detailed within this Addendum document.

APPROVED:



Norman Sakamoto, LDD Acting Administrator
Department of Hawaiian Home Lands

Date: August 28, 2017

Please detach, execute, and return immediately, the receipt below, to the Department of Hawaiian Home Lands, Hale Kalaniana'ole, 91-5420 Kapolei Parkway, Kapolei, Hawaii or transmit facsimile to (808) 620-9299.

Receipt of Addendum No. 1 for the O & M OF THE SEWER PUMP STATION AT WAIEHU KOU, WAIEHU, ISLAND OF MAUI, HAWAII, is hereby acknowledged.

Signed _____ Title _____

Firm _____ Date _____

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ITEM NO. 1 PRE-BID SITE VISIT MINUTES AND SIGN IN SHEET

A Pre-bid conference was held at 135 Kaulana Na Pua Circle, TMK: 3-2-024:091 on August 24, 2017 followed by a site visit. The minutes from the meeting and the sign-in sheet are attached to **ADDENDUM NO. 1 (8-28-17)**

OPERATION AND MAINTENANCE OF THE
SEWER PUMP STATION
WAIEHU KOU SUBDIVISION
WAIEHU, MAUI, HAWAII
RFQ-18-LDD-003

Pre-bid Conference and Site Visit
Meeting Minutes
1:00 a.m., Thursday August 24, 2017
Waiehu Kou Pump Station
135 Kaulananapua Circle

1. Present at the meeting were Introductions
 - Richard Speer, DHHL Public Works Manager
 - Kehaulani Quartero, DHHL Labor Compliance Specialist
 - See attached sign-in sheet for contractors attending.

2. Kehaulani Quartero reviewed the purpose of the pre-bid meeting.
 - To provide potential bidders with a project overview and job site visit.
 - To review procurement requirements and allow potential bidders to ask questions and obtain clarification on the bid documents. A written summary of this pre-bid conference will be issued to all plan holders as an Addendum.
 - Requests for clarifications and any questions after this meeting shall be submitted in writing to Mr. Richard Speer no later than 2:00 pm, August 29, 2017, responses to all questions received will be issued in an addendum no later than 4:00 pm August 31, 2017.

3. Kehaulani Quartero read the following scope of work.

This project consists of furnishing all labor, equipment, cleaning supplies, materials and supervision to satisfactorily maintain the Waiehu Kou, Phase 3 Sewer Pump Station.

4. The following procurement reminders were reviewed.
 - This project is not tax exempt. Your bid proposal must be inclusive of General Excise Tax.
 - This project is subject to Chapter 103-55 HRS, Wages, hours, and working conditions of employees of contractors performing services.
 - The classification for this project is Wastewater Treatment Plant Operator Grade III. The class specification is included in this bid document under the "IFB Notification and Information" section.

- A Notice of Intent to Bid is due by 2:00 pm on Tuesday, August 29, 2017. We will accept the Notice of Intent to bid via email to richard.a.speer@hawaii.gov or by facsimile at 808-620-9299.
 - After offer is due and prior to award of the contract, the Department shall verify compliance with Sections 103D-310 and 103D-328 HRS via Hawaii Compliance Express (HCE) for the bidder and all subcontractors. Therefore, the bidder and all subcontractors are encouraged to register with HCE. Instructions for registration are at the HCE website: <http://vendors.ehawaii.gov>.
 - Failure by the bidder and/or any subcontractor to rectify a non-compliant status on HCE within ten business days of notification will be considered as sufficient for the disqualification of the bidder and rejection of its proposal.
 - No Bid Bond, Performance Bond or Payment Bond is required for this IFB.
5. Kehaulani Quartero notified the contractor of the completion schedule and the options to extend included in this contract.
- Time to complete: 36 Calendar Months from Notice to Proceed
 - The service provider shall have the option to extend the contract for not more than 2 additional twelve month periods or parts thereof without the necessity of rebidding.
6. If anyone has questions please send them in writing by August 29, 2017 to Richard.a.speer@hawaii.gov. The answers to the written questions will be published in an addendum by 4:00 pm on August 31, 2017.
7. Deadlines
- See attached Submittals and Deadlines Table.
8. A site visit to review the operations of the sewer pump system was held and then the meeting was adjourned.

OPERATION AND MAINTENANCE OF THE SEWER PUMP STATION
WAIEHU KOU SUBDIVISION
WAIEHU KOU, MAUI, HAWAII
RFQ-18-LDD-003
Submittals and Deadlines Table

SUBMITTAL	DEADLINE
Written questions due to Richard.a.speer@hawaii.gov	2:00 pm, August 29, 2017
Notice of Intention to Bid	2:00 pm, August 29, 2017
Final Addendum	4:00 pm, August 31, 2017
Bid Opening Hale Kalaniana'ole 91-5420 Kapolei Parkway Honolulu, Hawaii 96707	2:00 pm, September 8, 2017
Award of contract will be made to the lowest responsible and responsive "Total Sum Bid", approximately two weeks following bid opening and after certification of the bid tabulation.	