

DAVID Y. IGE
GOVERNOR
STATE OF HAWAII

SHAN S. TSUTSUI
LT. GOVERNOR
STATE OF HAWAII



JOBIE M. K. MASAGATANI
CHAIRMAN
HAWAIIAN HOMES COMMISSION

WILLIAM J. AILA, JR.
DEPUTY TO THE CHAIRMAN

STATE OF HAWAII
DEPARTMENT OF HAWAIIAN HOME LANDS
P. O. BOX 1879
HONOLULU, HAWAII 96805

²²
Post by: September 19, 2016

VACANCY ANNOUNCEMENT (VA~E #16-020)

TITLE & PAY RANGE: PROPERTY DEVELOPMENT AGENT, SR-NA (26)
POSITION NO. & BARGAINING UNIT: 106413, BU-13, Excluded Professional/Scientific
POSITION STATUS: Temporary NTE 06/30/2017, Exempt, Non-Civil Service
LOCATION: Land Management Division, Kapolei, Oahu

SUMMARY DESCRIPTION OF POSITION:

This position serves as a Property Development Agent in the Income Property Branch of the Land Management Division and is responsible to recommend, develop and implement work plans for the development and management of commercial forestry; coordinate and manage forestry studies, projects, and activities; considers social, economic and environmental issues, and makes appropriate recommendations; and performs other related duties as assigned.

MINIMUM QUALIFICATION REQUIREMENTS are indicated on the reverse side.

DEADLINE FOR FILING:

Applications must be submitted to the DHHL Personnel Office by no later than
4:30 P.M., Friday, September 30, 2016. Thursday, October 6, 2016

This vacancy will be filled by an exempt (non-civil service) appointment.


Jobie M. K. Masagatani, Chairman
Hawaiian Homes Commission

AN EQUAL OPPORTUNITY EMPLOYER

Property Development Agent

MINIMUM QUALIFICATION REQUIREMENTS:

Education:

Graduation from an accredited university with a bachelor's degree in economics, public planning, public administration, business administration, financing, engineering, architecture, or a closely related field.

Excess work specialized experience of the type and quality described below or responsible professional experience which involved commercial land management or commercial land development or similar work experience may be substituted for Education on a year-for-year basis.

Specialized Experience:

Four and one-half (4-1/2) years of progressively responsible professional experience in commercial land management or commercial land development which demonstrated knowledge of Hawaii Land laws, real estate laws and terminology, the real property appraisal process, various types of land titles and legal instruments affecting land transactions; and the ability to gather and analyze land transaction data; prepare reports of findings, including conclusions and recommendations, and meet and deal effectively with others.

Substitutions Allowed:

A Master's degree from an accredited university in real estate, property management, appraising, land management, or a closely related major, may be substituted for one (1) year of the Specialized Experience.

License:

Valid driver's license to operate a motor vehicle in the State of Hawaii.