

DAVID Y. IGE
GOVERNOR
STATE OF HAWAII

SHAN S. TSUTSUI
LT. GOVERNOR
STATE OF HAWAII



JOBIE M. K. MASAGATANI
CHAIRMAN
HAWAIIAN HOMES COMMISSION

WILLIAM J. AILA, JR.
DEPUTY TO THE CHAIRMAN

STATE OF HAWAII
DEPARTMENT OF HAWAIIAN HOME LANDS

P. O. BOX 1879
HONOLULU, HAWAII 96805

Post by: September ²²~~18~~, 2016

VACANCY ANNOUNCEMENT (VA~E #16-003)

TITLE & PAY RANGE: HHL Land Management Administrator, SRNA (30)
POSITION NO. & BARGAINING UNIT: 102961, BU-93
POSITION STATUS: Temporary NTE 06/30/2017, Exempt, Non-Civil Service
LOCATION: Land Management Division, Kapolei, Oahu

SUMMARY DESCRIPTION OF POSITION:

This position serves as the Land Management Division Administrator of the Department of Hawaiian Home Lands (DHHL) and is responsible to plan, coordinate, and direct the activities of the division in managing Hawaiian home lands not encumbered by homesteads. This position manages the division in planning short and long term uses of the lands, ensuring their proper use and protection; and developing certain lands for income production and for proper disposal in accordance with the Hawaiian Homes Commission Act (HHCA) and other pertinent laws of Hawaii in addition to providing services and information concerning Hawaiian Home Lands and department procedures to the general public, other public and private agencies and to beneficiaries.

MINIMUM QUALIFICATION REQUIREMENTS indicated on reverse side.

DEADLINE FOR FILING:

Applications must be submitted to the DHHL Personnel Office by no later than
4:30 P.M., Friday, September 30, 2016. Thursday, October 6, 2016

This vacancy will be filled by an exempt (non-civil service) appointment.

A handwritten signature in black ink, appearing to read "Jobie M. K. Masagatani".
Jobie M. K. Masagatani, Chairman
Hawaiian Homes Commission

AN EQUAL OPPORTUNITY EMPLOYER

HHL Land Management Administrator

MINIMUM QUALIFICATION REQUIREMENTS:

Education:

Baccalaureate degree from an accredited university with coursework requiring with a major in business or public administration, economics, architecture, civil engineering, or a related field.

Experience:

Six (6) years of progressively responsible Land Management, Land Planning, and Administrative Experience; five (5) years of which shall have involved land management or land development, planning and preparation of master and site development plans, contract proposals and legal notices. Of the five (5) years, three (3) years shall have been in a supervisory capacity.

Substitutions Allowed:

Any equivalent combination of Experience and Training