

NOTICE TO PROVIDERS OF PROFESSIONAL SERVICES

In accordance with §103D-304, HRS, the State of Hawaii, Department of Hawaiian Home Lands (DHHL) is seeking qualified engineering firms to provide **Construction Management (CM) Services for the East Kapolei IIB Subdivision Project in Honouliuli, Island of Oahu – Job PS-14-LDD-002.**

General Scope of Services

The East Kapolei IIB Subdivision is a single-family residential subdivision consisting of 160 lots on approximately 24.5 acres. The scope of work consists of construction of on-site roads and utilities. Mass grading was completed under a previous project.

The Consultant will be responsible for independently managing all aspects of construction from project start-up after award of contract, up to construction completion and final construction close-out, to the satisfaction of DHHL. The Consultant will represent DHHL in all matters relating to the construction work and will be the onsite representative for DHHL.

The Consultant will provide oversight for all activities relating to the construction contract administration and construction operations. The Consultant shall interact with the contractor during construction to ensure that the project meets the approved schedule and required quality. The Consultant will interact and inform DHHL of the progress of the construction work, as well as any other critical items. The Consultant shall ensure that the construction meets the plans and specifications, approved construction schedule, and budget; and shall ensure that all procedures are followed correctly.

To be eligible for this contract, the Consultant must have a Hawaii State licensed engineer on staff that will perform and conduct the work.

Response to this Notice

- A. Individuals or firms on DHHL's FY14 qualified DPW 120 list are invited to submit a letter of their interest and current qualifications for the project. Please submit four copies of no more than five pages (single-sided). **Only those individuals who submit their expression of interest and current qualifications to the public notice will be considered for this project.** The letter should include the following:
1. Experience and professional qualifications relevant to this project, including the identification of the key personnel that will be assigned to this project;
 2. Past performance on projects of similar scope for public agencies or private industry, including corrective actions and other responses to notices of deficiencies; and
 3. Capacity to accomplish the work in the required time
- B. Individuals or firms who are **not on** the DHHL's FY14 qualified DPW 120 list and wish to be considered in the selection for this project must submit four copies of the following by the deadline below:
1. A summary of no more than five pages (single-sided) of their interest and qualifications for the project which should include the following:
 - a. Experience and professional qualifications relevant to this project, including the identification of the key personnel that will be assigned to this project;
 - b. Past performance on projects of similar scope for public agencies or private industry, including corrective actions and other responses to notices of deficiencies; and
 - c. Capacity to accomplish the work in the required time.

2. DPW Form 120. The DPW Form 120 may be downloaded from the following website:
<http://hawaii.gov/forms/departments-of-accounting-and-general-services/cip-dpw-120/view>
 3. Any other related information.
- C. Responses must be received by 2:00 p.m. Hawaii Standard Time (HST), **October 21, 2013** at the following address:

Department of Hawaiian Home Lands
Land Development Division
91-5420 Kapolei Parkway
Kapolei, Hawaii 96707
Attention: Darrell Ing

Responses received after the deadline above (including those sent by the United States Postal Service, or by private mail services, such as Federal Express) or delivered anywhere other than as specified above will not be considered.

Evaluation

DHHL will use the following evaluation criteria to evaluate firms who submitted the required information by the deadline above:

1. Experience and professional qualifications relevant to the project - 35%;
2. Past performance on projects of similar scope for public agencies or private industry, including corrective actions and other responses to notices of deficiencies - 33%; and
3. Capacity to accomplish the work in the required time – 32%.

Other Information

Contractors are hereby notified of the applicability of Section 11-205.5, HRS, which states that campaign contributions are prohibited from specified State or County government contractors during the term of the contract if the contractors are paid with funds appropriated by the legislative body. For more information, contact the Campaign Spending Commission at (808) 586-0285.

For additional information, please call Darrell Ing at (808) 620-9276.

DEPARTMENT OF HAWAIIAN HOME LANDS



Jobie M. K. Masagatani, Chairman
Hawaiian Homes Commission