

STATE OF HAWAII

DEPARTMENT OF HAWAIIAN HOME LANDS

July 6, 2015

TO: Chairman and Members, Hawaiian Homes Commission

FROM: Hokulei Lindsey, Administrative Rules Officer
Office of the Chairman

SUBJECT: Approval of administrative rules development, review,
and amendment process

RECOMMENDED MOTION/ACTION

To approve the proposed process for the consideration of administrative rule amendments, proposed new rules, or title compilations.

DISCUSSION:

Title 10, Hawaii Administrative Rules, governs the Department of Hawaiian Home Lands. Administrative rules provide departmental transparency and accountability to beneficiaries and the public. Administrative rules are also important to departmental functionality. The development process, therefore, should be accessible and provide opportunity for timely input.

Exhibit "A" illustrates the proposed process and a generalized timeline. The diagram joins two essential components: an internal process and an external process. The internal process entails preparation of draft rules by staff, review and approval by the Commission to proceed, and beneficiary meetings and/or consultation. The fundamental component of the internal process is substantive conversation and input among those parties most affected: beneficiaries, the department, and the Commission. The external process is mandated by Chapter 91, Hawaii Revised Statutes. The statutory process opens review and comment to the public at large and ultimately leads to adoption of the final rules by the Commission, approval by the Governor, and official publication to make the rules effective.

RECOMMENDATION:

Adoption of the proposed rulemaking process.

TITLE 10, HAWAII ADMINISTRATIVE RULES
DEVELOPMENT, REVIEW, AND AMENDMENT PROCESS

