



# Agriculture Peer-to-Peer Pilot Grant Program

Department of Hawaiian Home Lands  
Informational Meeting  
September 23 – 30, 2014



HAWAIIAN HOME LANDS  
HAWAIIAN HOMES COMMISSION · DEPARTMENT OF HAWAIIAN HOME LANDS

# Agenda

- Aloha and Welcome
- Overview of Agriculture Peer-to-Peer Pilot Grant Program
- Should I apply?
  - Who's eligible?
  - What projects are eligible?
- Preparing the application
- Key dates

# Overview

## Purpose:

For DHHL beneficiaries to assist agriculture lessees and others use their homestead lot for agriculture production

- \$200,000 total available statewide
- Optional: Match funds and In-kind donations
- May apply for up to \$100,000 per organization
- May apply for up to a 2 year grant period

# First

- A. Read instructions
- B. Follow instructions
- C. Read and follow #A and #B above

# Second

- » Who
- » What
- » When
- » Where
- » Why
- » . . . and How

# Who's eligible?

## Beneficiary organization

- With federal 501(c)(3) tax-exempt status
- Using a fiscal sponsor with federal 501(c)(3) tax-exempt status
- Incorporated as a nonprofit w/o federal 501(c)(3) tax-exempt status

Other 501(c)(3) nonprofit corporation with a land disposition and engaged in agriculture

## Not eligible:

organizations with outstanding DHHL grants, reports, deliverables and violations under a DHHL land disposition

# Teams & Partnerships

Teams and partnerships are encouraged.

Includes beneficiaries and non-beneficiaries,  
individuals and organizations.

Describe partner role, expertise & experience.

Do not simply “list” their names.

# Vendor certificates

## Option 1: Paper copies

- Tax Clearance from Dept. of Taxation & IRS
- Certificate of Good Standing from DCCA
- Certificate of Compliance from Dept. of Labor

## Option 2: Hawaii Compliance Express on-line

- Certificate of Vendor Compliance
- Website: <http://vendors.ehawaii.gov/hce/>

# Who your project will serve

- DHHL agriculture lessees, primarily
- Other DHHL beneficiaries

# What are eligible projects?

Projects must result in agriculture lessees using their lot for commercial and/or subsistence agriculture production

Eligible projects include, but are not limited to:

- Training and technical assistance to increase beneficiary knowledge and skill in agriculture production
- Partnerships with established agriculture programs

# When & Where

- Up to a two-year grant period
- Identify the homestead area(s) you plan to serve and the actual location(s) where you will provide assistance
  - Narrative
  - Pictures
  - Map or drawing

# Why is your project needed?

- Describe the need, problem, opportunity, condition, situation in the community that your project intends to address
- Make reference to relevant plans and studies including DHHL Island plans and DHHL Regional Plans

# How

- Work Plan – S.M.A.R.T. Objectives
- Budget – Expense & Income Budgets & Narrative explanation
- Evaluation – how will you know you met your goal?
  - Before/After pictures
  - Oral interviews from project participants
  - Pre/Post tests
  - Workshop evaluations

# Preparing the Application

1. Application Cover Sheet
2. Proposal Request
  - a. Response to 7 questions
  - b. Scope, Budget, Timeline
3. Required Forms and Attachments
4. Other Materials
  - a. Partner letters
  - b. Project participant commitment letters
  - c. General support letters
  - d. Brochures, workshop evaluations, grant reports, pictures

# Key Dates (estimate)

- September 23-30
- October 17 optional
- **Nov. 3 by 4:00 PM**
- January 2015
- April 1, 2015
- Grant info meetings
- Last day to submit draft for one-time review
- **Grant application due date**
- Hawaiian Homes Commission meeting
- Estimated project start date

subject to change



# Mahalo!

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