

## NOTICE TO PROVIDERS OF PROFESSIONAL SERVICES

In accordance with §103D-304, HRS, the State of Hawaii, Department of Hawaiian Home Lands (DHHL) is seeking qualified engineering firms to provide Professional Construction Management Services for Laiopua Village 4 Subdivision, Phase 1 - Akau, Kailua-Kona, North Kona, Island of Hawaii – Job PS-13-LDD-016.

### **General Scope of Services**

DHHL is continuing the development of its lands in Laiopua, Kailua-Kona, on the Island of Hawaii. The Laiopua Village 4 Subdivision, Phase 1 – Akau will construct the infrastructure for the first phase of DHHL's Laiopua Village 4 Development, which consists of 117 residential lots; mailbox cluster, boat parking and plant preserve lots; and a five-acre park.

The Consultant will be responsible for independently managing and completing all aspects of construction from project start up after award of contract, up to construction completion and final construction close-out, to the satisfaction of DHHL. The Consultant will represent the client in all matters relating to the construction work and will be the onsite representative for DHHL.

The Consultant will provide oversight for all activities relating to the construction contract administration and construction operations. The Consultant shall interact with the contractor during construction to ensure that the project meets the approved schedule and required quality with minimal impact to the surrounding community. The Consultant will interact and inform the client of the progress of the construction work, as well as any other critical items. The Consultant shall ensure that the construction meets the plans and specifications, approved construction schedule, and budget; and shall ensure that all procedures are followed correctly.

### **Response to this Notice**

- A. Individuals or firms on DHHL's 2013 qualified DPW 120 list are invited to submit a letter of their interest and current qualifications for the project, provided the individual or firm was not contracted as a consultant for the previous phases (e.g. planning and design phases) of the project. Please submit four copies of no more than five pages (single-sided). **Only those individuals who submit their expression of interest and current qualifications to the public notice will be considered for this project.** The letter should include the following:
1. Experience and professional qualifications relevant to this project, including the identification of the key personnel that will be assigned to this project. **The Construction Manager assigned to manage this project shall be a professional engineer licensed in the State of Hawaii;**
  2. Past performance on projects of similar scope for public agencies or private industry, including corrective actions and other responses to notices of deficiencies; and
  3. Capacity to accomplish the work in the required time.
- B. Individuals or firms who are **not on** the DHHL's 2013 qualified DPW 120 list and wish to be considered in the selection for this project must submit four copies of the following by the deadline below:
1. A summary of no more than five pages (single-sided) of their interest and qualifications for the project which should include the following:

- a. Experience and professional qualifications relevant to this project, including the identification of the key personnel that will be assigned to this project;
  - b. Past performance on projects of similar scope for public agencies or private industry, including corrective actions and other responses to notices of deficiencies; and
  - c. Capacity to accomplish the work in the required time.
2. DPW Form 120. The DPW Form 120 may be downloaded from the following website:  
<http://hawaii.gov/forms/department-of-accounting-and-general-services/cip-dpw-120/view>
  3. Any other related information.
- C. Responses must be received by 2:00 p.m. Hawaii Standard Time (HST), April 26, 2013 at the following address:

Department of Hawaiian Home Lands  
Land Development Division  
91-5420 Kapolei Parkway  
Kapolei, Hawaii 96707  
Attention: Jeffrey Fujimoto

Responses received after the deadline above (including those sent by the United States Postal Service, or by private mail services, such as Federal Express) or delivered anywhere other than as specified above will not be considered.

### **Evaluation**

The DHHL will use the following evaluation criteria to evaluate firms who submitted the required information by the deadline above:

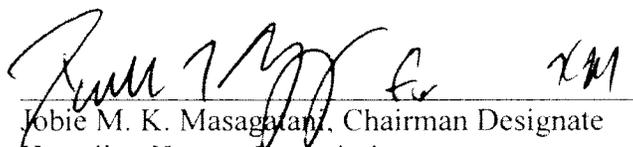
1. Experience and professional qualifications relevant to the project - 35%;
2. Past performance on projects of similar scope for public agencies or private industry, including corrective actions and other responses to notices of deficiencies - 33%; and
3. Capacity to accomplish the work in the required time – 32%.

### **Other Information**

Contractors are hereby notified of the applicability of Section 11-205.5, HRS, which states that campaign contributions are prohibited from specified State or County government contractors during the term of the contract if the contractors are paid with funds appropriated by the legislative body. For more information, contact the Campaign Spending Commission at (808) 586-0285.

For additional information, please call Jeffrey Fujimoto at (808) 620-9274.

DEPARTMENT OF HAWAIIAN HOME LANDS

  
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Jobie M. K. Masagatan, Chairman Designate  
Hawaiian Homes Commission