



## SAMPLE LETTER

If your organization is interested in and ready for future training and grant opportunities, sign up for the **Kūlia I ka Nu'u – Strive for Excellence Program!**

Please write your letter of interest (follow the sample below) and give it to an DHHL Planning Office staff member or send it by mail to us at P.O. Box 1879, Honolulu, HI 96805.

DATE

Chairman Kaulana H.R. Park  
Hawaiian Homes Commission  
P.O. Box 1879  
Honolulu, Hawai'i 96805

Dear Chairman Park:

Subject: LETTER OF INTEREST IN KŪLIA I KA NU'U PROGRAM

We, the \_\_\_\_\_ [INSERT NAME] \_\_\_\_\_ Association, are writing to express our interest and intent to participate in the department's new program, KŪLIA I KA NU'U. We represent the homestead geographical area known as \_\_\_\_\_.

The mission and purpose of our organization is as follows:

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We are [] / are not [] a membership organization. Please contact us to get started.

Daytime Telephone: \_\_\_\_\_ Evening Telephone: \_\_\_\_\_

Sincerely,

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
PRINT NAME