

DEPARTMENT OF HAWAIIAN HOME LANDS
STATE OF HAWAII

SEPTEMBER 25, 2013

ADDENDUM NO. 1

TO

PLANS, BID FORM, SPECIFICATIONS, CONTRACT AND BOND

FOR

**UTILITY IMPROVEMENTS FOR KEAUKAHA TRACT 1
LOT 170 A-1-A & LOT 170 A-1-B**

IFB NO.: IFB-14-HHL-004

WAIAKEA, SOUTH HILO, ISLAND OF HAWAII, HAWAII

NOTICE TO ALL PROSPECTIVE BIDDERS

This addendum is hereby made a part of the PLANS, BID FORM, SPECIFICATIONS, CONTRACT, AND BOND for the UTILITY IMPROVEMENTS FOR KEAUKAHA TRACT 1 LOT 170 A-1-A & LOT 170 A-1-B, WAIAKEA, SOUTH HILO, ISLAND OF HAWAII, HAWAII, and it shall amend the said contract documents as detailed within this Addendum document.

APPROVED:



for Jobie M. K. Masagatani, Chairman
Hawaiian Homes Commission

Date September 25, 2013

Please detach, execute, and return immediately, the receipt below, to the Department of Hawaiian Home Lands, P. O. Box 1879, Honolulu, HI 96805, or transmit facsimile to (808) 620-9299.

Receipt of Addendum No. 1 for the UTILITY IMPROVEMENTS FOR KEAUKAHA TRACT 1 LOT 170 A-1-A & LOT 170 A-1-B, WAIAKEA, SOUTH HILO, ISLAND OF HAWAII, HAWAII, is hereby acknowledged.

Signed _____

Title _____

Firm _____

Date _____

ADDENDUM NO. 1
SEPTEMBER 25, 2013

TO

PLANS, BID FORM, SPECIFICATIONS, CONTRACT AND BOND

FOR

**UTILITY IMPROVEMENTS FOR KEAUKAHA TRACT 1
LOT 170 A-1-A & LOT 170 A-1-B**

WAIAKEA, SOUTH HILO, ISLAND OF HAWAII, HAWAII

IFB NO.: IFB-14-HHL-004

ITEM NO. 1 PRE-BID MEETING MINUTES AND REPLIES TO QUESTIONS.

1. A non-mandatory Pre-bid meeting was held at the East Hawaii District Office, 160 Baker Avenue, Hilo, Hawaii on September 19, 2013 at 10:00 am. The meeting minutes and sign-in sheet are attached to ADDENDUM No. 1.

ITEM NO. 2 PLANS AND CONSTRUCTION NOTES

1. Additional Grading Notes to Miscellaneous Notes Drawing Number C0.1. Under Grading Notes add item #11. "The drywell shall be constructed at the indicated location and elevation. Grading around the drywell shall follow the construction plans to the extent possible and shall match the surrounding grades."

ITEM NO. 3 BID OFFER FORM

1. Remove page 3 of the "BID OFFER FORM" and replace with the attached PAGE 3 of the "BID OFFER FORM" ADDENDUM NO. 1 (Sept. 25, 2013). The following changes have been made.
 - a. Delete Line Item No. 1 "Mobilization" and Line Item No. 2. "Demobilization" from the BID OFFER FORM.
 - b. Delete Line Item No. 7 "Department of Water Supply Facility Charge for Second Water Meter...\$5,500.00"
 - c. Rename the line item titled "Contingency" to "Allowance".

Utility Improvements Keaukaha Tract 1
Lot 170-A-1-A and Lot 170-A-1-B
IFB-14-HHL-004
Minutes of Pre-bid Informational Conference

Date: September 19, 2013
Time: 10:00 AM
Location: East Hawaii District Office, 160 Baker Avenue, Hilo, Hawaii 96720

LIST OF ATTENDEES

State of Hawaii, Department of Hawaiian Home Lands (Owner)
Stewart Matsunaga
Kehaulani Quartero

Wesley R. Segawa & Associates
Neal Fukumoto

Hawaii Community College
Gene Harada

INTRODUCTION

Stewart Matsunaga, DHHL called the meeting to order and welcomed everyone to the pre-bid conference. Stewart stated that the purpose of this meeting was to:

- To provide potential bidders with a project overview and job site visit.
- To review procurement requirements and allow potential bidders to ask questions and obtain clarification on the bid documents

Stewart emphasized that requests for clarification after this meeting shall be made in writing and faxed to 808-620-9299, no later than 12:00 pm, September 23, 2013, written response to requests will be issued to all plan holders via addenda.

SCOPE OF WORK

Stewart stated that the scope of work included the following:

- This project requires the installation of a single water lateral for Lot 170 A-1-B and a single sewer lateral for Lot 170 A-1-A. The project also includes grading and the installation of a drainage drywell on Lot 170 A-1-A.
- Please pay special attention to the construction notes denoted on the plan.
- All work indicated on the construction notes are incidental to the bid proposal items and are made part of this contract.

PROCUREMENT REMINDERS

Kehaulani reviewed with the potential bidders present the following procurement reminders:

- This project is not tax exempt. Your bid proposal must be inclusive of General Excise Tax.
- This project is subject to Chapter 104 HRS, Department of Labor and Industrial Relations (DLIR) prevailing wages and salaries.
- After bid opening and prior to award of the contract, the Department shall verify compliance with Sections 103D-310 and 103D-328 HRS via Hawaii Compliance Express (HCE) for the bidder and all subcontractors. Therefore the bidder and all subcontractors must be registered with HCE. Instructions for registration are at the HCE website:
<http://vendors.ehawaii.gov>.
- Failure by the bidder and/or any subcontractor to rectify a non-compliant status within ten business days of notification will be considered as sufficient for the disqualification of the bidder and rejection of its proposal.
- Section 103-55.6 HRS - Apprenticeship Agreement Preference. Estimated value of this project is less than \$250,000, therefore this preference shall not apply.

COMPLETION SCHEDULE AND LIQUIDATED DAMAGES

Stewart stated that this project's time of performance would be 60 calendar days from the Notice to Proceed date and that liquidated damages would be set at \$200 per calendar day.

DEADLINES

Stewart emphasized the following deadlines:

- Intention to Bid – Monday, September 23, 2013 by 2:00 pm
- Standard Qualification Questionnaire – Thursday, October 3, 2013 (SQQ submittals for previous projects not valid)
- Issuance of Addendum – Wednesday, September 25, 2013
- Bids are due by 2:00 pm (according to DHHL's receptionist's time clock), Thursday, October 3, 2013 at DHHL's Reception Desk, Hale Kalaniana'ole, 91-5420 Kapolei Parkway, Kapolei, Hawaii 96707.
- Bids will be opened shortly and read aloud thereafter in a conference room to be determined. Bidders may attend.
- Bids submitted after 2:00 pm on October 3, 2013 will not be accepted nor opened, and will be returned.
- Award of contract will be made to the lowest responsible and responsive "Total Sum Bid".

Stewart then opened the floor to questions.

QUESTIONS AND RESPONSES

1. Question: Is there grassing and maintenance of grassing required after grading?

Response: There is no grassing after grading required for this project.

2. Question: What is the anticipated start date of this project?

Response: We are looking at 2 months to execute the contract and encumber the funds, so early December 2013 is the anticipated Notice to Proceed date.

SUMMARY OF ISSUES AND CHANGES TO IFB

1. The contractor is responsible to understand the existing site conditions. Bidders made aware that existing site conditions differ from the topo provided on the 2010 plans provided in the IFB. A site visit will follow this pre-bid conference.

2. The DHHL intends to delete the mobilization and demobilization cost on the Bid Offer Form.

3. The DHHL intends to delete the water facility charge listed on the Bid Offer Form.

4. The DHHL will rename the line item titled "Contingency" to "Allowance".

5. Drywell plans will remain as-is.

The meeting ended and a site visit to Lot No. 170 A-1-A and Lot 170 A-1-B followed.

Utility Improvements for Keaukaha Tract 1
 Lot 170 A-1-A & Lot 170 A-1-B
 Pre-Bid Conference (September 19, 2013)
 Sign-in Sheet

NAME →

	Name	Company	Email Address	Phone
1	Silen Makeni	Site Engineering	tsick@siteengineering.com	545-468-8111
2	Kehaulani Quartern	DHHL	kehaulani.a.quartern@hawaii.gov	841-8883
3	Maka Andrade	Ludwig Construction	maka@ludwigconstruction.com	620-9284
4	Leon Michael	MAEI Corporation	leon@meicorporation.net	982-4444
5	JOHN GAPP	DRAINPIPE PLUMBING	dpp@hawaii.nr.com	966-9002
6	Billy Kapoleia	William K. Kapoleia Jr.	punahalefarm@msn.com	896-4005
7	Neal Fukumoto	WRSA	neal@wrsa.com	536 4495 x 21
8	Leighton Bell	Willocks Construction	leighton@willockshawaii.com	936-6554
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The following bid is hereby submitted for Utility Improvements for Keaukaha Tract 1 Lot 170-A-1-A and Lot 170-A-1-B, Waiakea, South Hilo, for the Department of Hawaiian Home Lands.

Item No.	Est. Quantity	Unit Description	Unit Price	Total
1	L.S.	Grading of Lots, including excavation and embankment	\$ _____	\$ _____
2	L.S.	1" Copper Type "A" Water Service Lateral and Meter Box	\$ _____	\$ _____
3	L.S.	6" Sewer Service Later and 6" COTG	\$ _____	\$ _____
4	L.S.	8' Diameter Shallow Drywell	\$ _____	\$ _____
5	L.S.	Allowance	\$ _____	\$ <u>5,000.00</u>

TOTAL SUM BID
(Items 1 to 8 Inclusive).....\$ _____

TOTAL SUM BID = _____ Dollars(\$ _____).

The prices herein for the above items shall include all materials, labor, tools, equipment, machinery and all incidentals necessary, inclusive of general excise tax to install or to construct these items in place complete and in accordance with the plans and specifications contained in this IFB.